BYLAWS West Point Parents Club of Georgia

ARTICLE I -- NAME

The club shall be known as the "West Point Parents Club of Georgia."

ARTICLE II -- PURPOSES

The West Point Parent Clubs exist to provide support to cadets, families and the United States Military Academy as follows:

1. To provide mutual support, fellowship, and access to useful information about the Academy and cadet life to parents of cadets

2. To facilitate communication between the Academy and cadet parents

3. To promote the image of West Point, assisting the Academy in recruitment efforts

4. To help with retention of cadets through support of the cadets and their families

II -- ORGANIZATION

The Club shall be operated as a nonprofit unincorporated association under the laws of the State of Georgia and as specified in Section 501 (c) (3) of the Internal Revenue Code. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on by an organization exempt from Federal Income Tax as an organization described in Section 501 (c) (3) of the Internal Revenue Code (or corresponding section of any future Federal Tax Code). Upon the dissolution and winding up of this organization, after paying or adequately providing for the debts and obligations of the organization, the remaining assets shall be distributed to a nonprofit fund, foundation, or corporation organized and operated exclusively for the purposes specified in Section 501(c) (3) of the Internal Revenue Code and which has established its tax-exempt status under that section.

ARTICLE IV -- MEMBERSHIP

Section 1. Member. Except for Honorary Members and Ex Officio Members, a member shall be defined as a dues-paying address.

Section 2. Regular Members. Regular membership shall be limited to parents of cadets and former cadets of U.S.M.A. appointed from the State of Georgia, residing in the state of Georgia, or affiliated with the state of Georgia as determined by the Executive Board and U.S.M.A. as well as graduates residing or stationed in the State of Georgia. A "Membership" shall be defined as a dues-paying address.

Section 3. Associate Members. Persons not eligible to be a Regular Member, as stated in

Section 1 above, may join the club as "Associate Members." Associate Members are entitled to receive the club communications and attend club meetings and other functions. Parents of cadets at the U.S. Military Academy Preparatory School may be Associate Members. Associate Members are not entitled to vote or to hold elected office, but may be appointed to special positions under Article VI, Section 7, below. Dues for Associate Members shall be as set forth by the Executive Board from time to time.

Section 4. Honorary Members. The Executive Board may award Honorary Membership to others as the Executive Board deems appropriate. Honorary Members shall not be obliged to pay dues or entitled to vote.

Section 5. Ex Officio Members. The Executive Board may appoint other ex officio members of the Executive Board, including but not limited to a representative of a West Point Society and a U.S.M.A. liaison officer.

ARTICLE V -- ADMINISTRATION

The business, property, and affairs of this organization shall be managed by an Executive Board and an Administrative Board consisting of the officers and class representatives of the club. The Executive Board consists of the President, Vice-President, Secretary, and Treasurer. The Administrative Board consists of the Parent Liaison Officer, Communications Officer, Fundraising Officer, and all Class Representative Officers.

For purposes of this Article, the following positions, not the individuals, shall be entitled to one vote each (if the position is shared by two co-officers they each shall receive 1/2 vote): President, Vice-President, Secretary, Treasurer, Parent Liaison Officer, Communications Officer, Fundraising Officer, and Class Representative Officers. The Class Representatives position is a single position consisting of four members sharing a single vote for that position.

If any member holds more than one position on the board, they will receive voting privileges for only one position.

Ex officio members of the Board, as established under Article VI, Section 6, and persons occupying "other positions" as established by the Executive Board and under Article VI, Section 7, are not members of the Executive Board or the Administrative Board and are not entitled to a vote.

ARTICLE VI -- OFFICERS

All Officers must be club members as defined by Article IV, Section 1, must be active board members by participating in board meetings, club meetings, and other activities when possible, and must agree to approach the board as a team member rather than as an individual member. The club is a volunteer organization that relies on the commitment

of its board to effectively serve its members. If a board member is unable to attend 25% of the meetings or three board meetings in a row, the board may ask for a resignation so the position may be filled by another volunteer through a special election.

No board member or their business shall own any physical, digital, creative or intellectual property of the West Point Parents Club of Georgia that exists now or in the future; all rights belong to the club in perpetuity. Board members shall not benefit or profit personally or as a business through the club and/or its affiliation with West Point.

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Section 1. President. The President shall be the Chief Executive of the organization; shall preside at all meetings, shall be an ex-officio member of all Committees and shall perform all such duties as are incidental to the Office and are properly required of a President. The President may call meetings of the Officers by notifying each Officer of the time and place of such meetings.

Section 2. Vice-President. In the absence of the President, the Vice-President shall be vested with all of the powers of the President. The Vice-President shall assist the President in maintaining an active and efficient organization.

Section 3. Secretary. The Secretary shall prepare minutes of all meetings and submit them for approval by the membership at each subsequent meeting. The secretary shall keep records of all passwords including administrative passwords to the website, email address, Facebook page, Eventbrite, etc.

Section 4. Treasurer. The Treasurer shall be the Chief Financial Officer of the organization and as such shall be the custodian of all funds. The Treasurer shall maintain the club's 501(c)(3) status, conduct the banking business, and report on the status of the treasury at each meeting.

Section 5. Parent Liaison Officer. The Parent Liaison Officer initiates and maintains contact with new families, maintains a current club database, and represents the new class until selection of a Class Representative for such class.

Section 6. Fundraising Officer. The Fundraising Officer is responsible for presenting fundraising ideas to the club for approval, securing appropriate vendors, and marketing and delivering products and services. The fundraising officer shall maintain the West Point Parent Club's licensing agreement with West Point, shall seek approval for limited use items, and shall endeavor to maintain club compliance with licensing agreement.

Section 7. Communications Officer. The Communications Officer is responsible for collaborating with the board to synthesize and distribute club information.

Section 8. Class Representatives. In addition to the officers listed in Section 5-7, the Administrative Board shall consist of one or two representatives for each class. Class Representatives shall be responsible for assisting in communications between the Executive Board and parents of cadets of their represented class.

Section 9. Ex Officio Members. The Executive Board may appoint other ex officio members of the Executive Board, including but not limited to a representative of a West Point Society and a U.S.M.A. liaison officer.

Section 10. Other positions. The President, with the approval of the Executive Board, may appoint individuals to other positions and may create and make appointments to committees as necessary or appropriate to carry out the purposes of the organization.

Section 11. Any Officer position set forth above can be occupied by two co-officers if so nominated and elected.

Consistent with the West Point Licensing Office and the U.S.M.A Trademark Program, communication from board members cannot suggest discrimination based on race, color, national origin, gender, age, sexual orientation, or disability; cannot be used to promote, support, or endorse any business, political activity, ideological movement, religious belief or specify interpretations of morality; or be used in a way that is contrary to community relations objectives. The club shall maintain compliance with the West Point Licensing Office and the U.S.M.A. Trademark Program.

ARTICLE VII SELECTION OF OFFICERS

Section 1. All Executive Officers identified in Sections 1 through 4 of Article VI and all Administrative Officers identified in Sections 5 through 8 of Article VI shall be elected by a majority of Regular Members voting, either in person or by proxy, at the Annual Meeting as established in Article VIII, Section 1.

All Executive Officers and Administrative Officers shall be nominated by mail (electronic or hard copy) or from the floor at the board meeting prior to the Annual Meeting by a member in good standing who has served as an officer or committee member. The nominees must be approved by a majority of Executive and Administrative Board Members voting at the board meeting prior to the Annual Meeting. A slate of officers will be provided to the membership at large for election by the Regular Members prior to the Annual Meeting for electronic vote.

Section 2. Special Elections. Whenever an office is vacated, or the elected officer is otherwise unable or unwilling to serve, or the Executive Board votes to create an additional officer position under Article VI, Sections 9 or 10, above, or for other reasons deemed necessary or appropriate by the Executive Board, the Executive Board may hold a special election. The candidate(s) for such office shall be announced in club communication and the election shall occur at any club meeting thereafter as set forth in the announcement.

When a co-office is vacated by one officer, the other officer automatically assumes full responsibility for the position for the remainder of the term without the need for a special election. Replacing the vacated co-position by special election is optional.

ARTICLE VIII MEETINGS

Section 1. Annual Meeting. The Annual Meeting shall be held in January or February, at such time and place as designated by the Executive Board. Appropriate notice shall be sent to all Georgia parents at least two weeks prior to the Annual Meeting. Only club members may vote.

Section 2. General Membership Meetings. There shall be at least four General Membership Meetings each year to transact such necessary business required for the good of the organization; one of such meetings may be the Annual Meeting referred to in Section 1.

Section 3. Board Meetings. Board meetings shall be called as often as the President deems necessary to conduct efficient club business with advanced notification given to all board members. Club business may be conducted in person, on a conference call, or electronically. If club business exceeding the dollar amount of $250 needs to be conducted between meetings, then at least three members of the Executive Board must vote, one of whom must be the President or Co-President.

Section 4. Special Meetings. The Executive Board may call Special Meetings as they deem appropriate. Appropriate notice shall be sent to the Membership at least two weeks prior to the any such Special Meeting.

Section 5. Quorum. There is no requirement for a quorum for the transaction of business at any meeting.

Section 6. Majority. At all meetings, including meetings of the Executive Board or Administrative Board, a Majority shall be 50 percent plus (50%+) of the members voting in person or by proxy.

ARTICLE IX -- FINANCES

Section 1. The Treasurer shall collect all moneys due to the organization and disburse all funds necessary for the operation of the organization.

Section 2. The Treasurer is authorized to establish and maintain such bank accounts as the Treasurer feels are necessary to perform the duties of Treasurer.

Section 3. The Treasurer will report on the financial status of the organization at every meeting, a copy of which shall be attached to the minutes.

Section 4. Dues at an amount set from time to time by the Executive Board in an amount sufficient to reasonably finance the operation of the organization will be due and payable by July 1 of each year.

Section 5. Dues shall be payable per Membership, as defined in Article IV, Section 1.

ARTICLE X NUMBER OF VOTES

Each Regular Member as described in Article IV Section 1 will be entitled to one vote.

ARTICLE XI- AMENDMENTS

The Bylaws may be amended by a proposal made and approved at a regular business meeting, then distributed in the Club's communication, and then approved by a majority of the members in attendance at the next regular business meeting thereafter.

Disclaimer: This private organization is a non-federal entity and not an official activity of the United States Military Academy. It is not endorsed, recommended, or favored by the United States government. The views and opinions expressed by this organization do not necessarily state or reflect those of the United States Military Academy, Department of the Army, or Department of Defense.